

**CASTLE POINT BOROUGH COUNCIL LOCAL HIGHWAYS PANEL MINUTES –
27 JUNE 2017 AT 15:00**

**COMMITTEE ROOM 1, CASTLE POINT COUNCIL OFFICES, KILN ROAD,
BENFLEET. SS7 1TF**

Chairman:	Councillor Andrew Sheldon
Panel Members:	ECC Councillor Peter May CPBC Councillors Ray Howard (Vice-Chairman), Simon Hart and Tom Skipp. ECC Councillor Beverley Egan also attended. CPBC Councillors Colin Riley, Alan Acott and Allan Taylor also attended. Apologies for absence were received from ECC Councillors Jill Reeves and Dave Blackwell.
Officers:	ECC: Sonia Church (Highway Liaison Manager) and Sarah Alcock (Highways Liaison Officer) CPBC: Trudie Bragg (Head of Environment), Stuart Jarvis (Contracts Manager) and Mark Evershed (CDRP Regeneration Delivery Manager).
Secretariat:	John Riley

Item		Owner
1.	Welcome and Introductions: Councillor Sheldon explained that the membership of the Panel had been amended from this year to reflect the political proportions of ECC. ECC Councillor Beverley Egan and CPBC Councillors Riley, Acott and Taylor would receive standing invitations to all future meetings.	
2.	Declarations of interest: There were none.	
3.	Minutes of meeting held on 22 March 2017 to be agreed as correct record: The Minutes were agreed as a correct record.	

<p>4.</p>	<p>Matters Arising from Minutes of the previous meeting:</p> <p>Additional Budget 2017/18: Discussion took place on the report at the last meeting that ECC had agreed to give a further £50,000 to the Local Highways Panels if it was match funded by the Boroughs/Districts.</p> <p>Sonia Church confirmed that any agreed schemes to utilise this budget in 2017/18 beneficially within the Castle Point Borough would be delivered by the ECC contractor.</p> <p>Following discussion it was agreed that ECC should present a list of potential schemes for consideration by the CPBC Cabinet and Chairman of the Panel.</p> <p>Eastern Esplanade, Canvey Island – Speed Limit: Councillor May explained that he disagreed with the outcome of the speed survey at Eastern Esplanade, which had determined that the road did not fit the criteria for a 20 mph speed limit.</p> <p>ECC would supply the survey data (on a confidential basis) to Mark Evershed to assist in the consideration of other means of addressing safety issues at Eastern Esplanade.</p>	<p>SC</p> <p>SC/ME</p>
<p>5.</p>	<p>Approved Works Programme Update 2017/18:</p> <p>The Panel noted the approved works programme for 2017/18.</p> <p>High Road, Benfleet: Councillor Howard expressed concern at the length of time taken to complete this scheme. Update provided by Sarah Alcock the HLO that this was due to the delay by UKPN to attend and complete the outstanding connection.</p> <p>Mitchells Avenue, Canvey Island: The Panel noted that the scheme to install a zebra crossing at this location was due to be completed by 12 July 2017. Members were concerned at the delays in removing the roadworks and delays involving the lighting columns by UK Power Network.</p> <p>It was agreed that a letter, to be agreed by all Panel members, be sent to the relevant ECC Cabinet Member expressing the Panel's concerns at the delay in removing the roadworks in connection with the Mitchells Avenue scheme.</p> <p>It was also agreed that a letter be sent to UK Power Network explaining the Panel's disappointment at the delays in both the High Road, Benfleet and Mitchells Avenue, Canvey Island schemes. It was further agreed to raise in the letter the issue of</p>	<p>SA</p> <p>Chairman /SA</p> <p>Chairman /SA</p>

	<p>cut-off lampposts in various locations in the Borough that were a safety issue.</p> <p>A briefing note outlining the process following Panel approval to scheme completion would also be circulated to Members.</p> <p>Link Road junction with Third Avenue: It was reported that the casualty reduction scheme at this location had been re-scoped for 'design only' in 2017/18 financial year and therefore £50,000 of the total allocated budget of £78,000 could be re-allocated to other schemes in the works programme.</p> <p>Following discussion the schemes agreed were -</p> <table border="1" data-bbox="421 705 1144 1742"> <tr> <td>Church Road (outside Manor Auto Park) Thundersley</td> <td>Replace existing Wig Wag sign</td> <td>£4,000</td> </tr> <tr> <td>Central Avenue/Daws Heath Road</td> <td>Replacement Bus shelter</td> <td>£6,500</td> </tr> <tr> <td>Cedar Road/Hart Road</td> <td>Replacement Bus shelter</td> <td>£6,500</td> </tr> <tr> <td>Elsinor Avenue/Somes Avenue</td> <td>Improving visibility of vehicles exiting Elsinor Avenue</td> <td>£4,000</td> </tr> <tr> <td>Roscommon Way</td> <td>Completion of Signage design</td> <td>£10,000</td> </tr> <tr> <td>Schools 20 mph review</td> <td>Completion of feasibility study regarding implementation of 20 mph restrictions outside school locations.</td> <td>£10,000</td> </tr> </table>	Church Road (outside Manor Auto Park) Thundersley	Replace existing Wig Wag sign	£4,000	Central Avenue/Daws Heath Road	Replacement Bus shelter	£6,500	Cedar Road/Hart Road	Replacement Bus shelter	£6,500	Elsinor Avenue/Somes Avenue	Improving visibility of vehicles exiting Elsinor Avenue	£4,000	Roscommon Way	Completion of Signage design	£10,000	Schools 20 mph review	Completion of feasibility study regarding implementation of 20 mph restrictions outside school locations.	£10,000	SA
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6.	<p>Potential Schemes List for consideration of Panel in 2017/18:</p> <p>The Panel noted that the capital budget for Castle Point had been fully committed and that the potential schemes list represented all the schemes that could be considered this year.</p>																			

	The Panel noted that a number of schemes with a Red RAG status could be removed from the potential list as other funding had been obtained. It was agreed that a schedule of the funding sources for these projects be circulated to the Panel.	SC/SA
7.	<p>Appendix</p> <ul style="list-style-type: none"> - Highways Rangers: - The hard work of the Rangers was acknowledged and the Chairman and the Panel commended them on their community spirit. - Section 106 Schemes: - It was agreed that potential sites for inclusion in the Section 106 programme be shared with CPBC planning officers. 	SC/SA
8.	<p>AOB</p> <ul style="list-style-type: none"> • Panel members to email Sonia and Sarah details of any schemes for consideration for the match funding proposal (Minute 4 above). • Councillor Acott reported that an accident had occurred in the one-way system near the National Westminster Bank involving a vehicle that had gone straight on into the High Street instead of turning left. It was agreed that Councillor Acott would be sent a report. • Councillor Hart to be sent a report on the scheme to remove the traffic island currently separating the general traffic and the bus lane on the A13 to the east of Rectory Road. 	<p>SA</p> <p>SA</p>
9.	<p>Date of next meeting:</p> <p>6 September 2017</p>	

Chairman